



KOTIDO CATHOLIC DIOCESE
JUSTICE AND PEACE DEPARTMENT
P.O BOX 55 KOTIDO



Terms of Reference
Consultancy Endline Evaluation

1. Introduction

1.1. Organizational Background

The Justice and Peace Department of Kotido Catholic Diocese (JPD-K) is one of the 7 Social Service Departments of Kotido Catholic Diocese. The Diocese was founded in 1991 and JPD-K created in 2014. The Organization has been registered in 2009 under the number: T.37517/C.I.NO.643 (Trustees of Kotido Diocese). JPD-K works in the sectors of peacebuilding, conflict transformation, and environmental and land management. As the department of the Diocese, JPD-K works on issues affecting Diocesan territories. These comprise the Districts of Abim, Kotido, Kaabong and Karenga. The Department also engages in cross-border interventions with neighbouring sub-regions (e.g. Acholi) and countries (e.g. Kenya and South Sudan).

1.2. Project

Insert information about the Project such as: (1) Title; (2) Implementation area; (3) Project components; (4) Beneficiaries,... Not more than 10 lines.

JPD-K is finalizing the implementation of a 1 year-long Project titled "Enhancing the Demobilization, Reintegration and Reconciliation Efforts in North Karamoja, Uganda" funded by Zivik-Ifa. The Districts targeted will be majorly Kotido and Kaabong with activities also in Abim, Karenga, Agago and Kitgum.

The overall objective of the Project is to contribute to peace consolidation in North Karamoja through youth-led dialogue, reconciliation and socioeconomic reintegration of former youth combatants.

The expected results of the Project are to promote (1) the effective management and transformation of intra and inter-communal tensions within North Karamoja and between North Karamoja and neighbouring groups and (2) the socioeconomic reintegration of demobilized youth through group cooperative engagement in Kotido and Kaabong Districts.

2. Purpose, scope and objectives

2.1. Purpose and scope

Insert the following: (1) What is the purpose of the consultancy; (2) Who are we looking for; (3) What will they have to do (general),...

The objective of the endline assessment is to assess the changes brought by the intervention and to compare the situation at the end of the project (December 2025) with the initial situation as per the baseline assessment conducted and ascertain the level of sustainability of such changes.

- To provide a detailed endline data on key Project indicators.
- To identify and document intended outcomes, unintended outcomes, best practices, lessons learned as well as challenges experienced during project implementation.


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- To assess efficiency, effectiveness, relevance and appropriateness of models, strategies and project approaches applied towards attainment of the project goal.
- To evaluate whether project was suitable to contribute to the UNSCR 2250 (Youth, Peace and Security agenda).
- To provide a broad overview of insecurity dynamics and contextual analysis of the context of implementation.

The selected contractor will receive the project document including the logical framework upon signature of the contract.

2.2. Specific Objectives

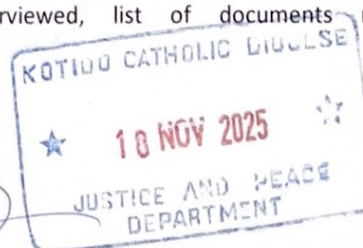
Insert the following: (1) What are the SOs of the consultant; (2) What will they have to do; (3) What are the results to be achieved,... Please use bullet points.

- Draft and refine the proposed study methodology and present a comprehensive endline study design that matches with the project logical framework;
- Design, adapt and refine the data collection tools agreed with the responsible staff;
- Train the enumerators on the data collection tools;
- Pre-test the data collection tools;
- Supervise the Project database and ensure the cleaning of data and their correct entry;
- Analyse the data and report the findings of the data collection;
- Present the final report to JPD-K and provide dataset.

3. Deliverables

Insert the following: (1) What are the tangible deliverables of the consultancy (e.g. curriculum design, training materials, report,...), (2) What is the content of these deliverables. Please use bullet points.

- Detailed workplan;
- Online data gathering tools to be utilised;
- Dataset/electronic copy of raw data;
- Draft endline survey report;
- Final endline survey report (hard and soft copy). Should include:
 - Title/cover
 - Table of contents
 - Executive summary
 - List of acronyms/abbreviations
 - List of tables and figures
 - Introduction
 - Survey methodology
 - Findings
 - Conclusions
 - Annexes (list of people interviewed, list of documents reviewed, survey tools/questionnaires,...)





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4. Timeframe

Insert the following: (1) How long will the consultancy last; (2) What is the timeline to deliver the deliverables mentioned above,....

The Endline Assessment shall start on the 8th December 2025. The draft report presented to the JPD-K Coordinator no later than 15 days from the conclusion of the field work and in any case before the 31st of December 2025. The final report within 10 working days from the final comments from JPD-K.

5. Qualification and experience

- Team leader should have minimum master's degree in social or developmental studies with minimum 7 years' experience in evaluation as lead consultant.
- Educational background in peacebuilding, resilience or disaster risk management preferable.
- Have experience working in a fragile context focusing on community-based peace and resilience building, preferably within the Ateker cluster.
- Has expertise and experience on human rights-based and conflict sensitive approaches, gender responsive approaches and other areas of expertise as relevant to evaluation of projects with integrated interventions of humanitarian, development, and peacebuilding.
- Relevant working experience in evaluation within the Ateker cluster, especially evaluations involving governmental authorities, local civil societies, and institutions.

6. Evaluation criteria

S/N	Criteria	Maximum Points
1	Technical Proposal (methodology, contextual relevance, innovation)	40
2	Experience and qualifications of the team	30
3	Financial proposal (cost-effectiveness, value for money)	30
Total		100

7. How to apply

Interested consultants or consulting firms are invited to submit the following:

- Expression of interest including a Technical and Financial Proposal.
- CV of the consultant(s) including 2 referees.
- A list of similar assignments conducted in the past and evidence attached.
- Any other information deemed relevant.

The above-mentioned documents shall be submitted to procurement@jpd-k.org with in copy nicola.carradori@jpd-k.org, benjamin.lochen@jpd-k.org no later than the 28/11/2025.

